

**Andover Beautification Committee**  
**Friday September 21, 2018 Special Meeting 2:00 p.m.**  
**Hop River Community Center, Social Hall**  
**Riverside Drive, Andover CT 06232**

Present:

Pat Billings, Lori Easton, Joan Foran and Valerie Jurovaty

**1. Call to Order**

The meeting was called to order at 2:04 p.m. by Chairman Joan Foran.

**2. Planning and Projects**

Pat and Joan will decorate Town Office with fall decorations, leaves and pumpkins.

Winter decorations

Veterans Monument Park: greens for pots, large wreath for monument stone; 6 sprays with bows for Rail Trail Bridge, 10 sprays for roads signs posts along Hebron Road; spray for Olde Andover Burying Ground; large artificial wreath outside and smaller wreath for inside the Town Office Building, and greens for outside Community Room entrance; and two smaller artificial wreaths for Old Town Hall door.

Valerie will order monument wreath from Hurst Farm and Committee members will look for sources for assorted winter greens.

Winter sprays will be placed at the bridge and road locations the last week in November. Large zip ties will be needed.

Joan will contact Matt Cordner, Andover Landscaping about the status of the installation of irrigation system for Veterans Monument Park.

Julia Haverl wishes to donate a Red Bud tree to the Town. The Committee discussed the best location for a tree at this time, and agreed the area near the gazebo would be the ideal site. The Town Crew will need to remove the cement pipe and dig the hole for planting. Joan will contact Joe Higgins, Town Administrator regarding the project.

Clean-up of the Town Building ground last spring was done by Committee members with the help of Eastern Connecticut State University students. Hopefully the students will be able to help us again next spring.

**3 Annual Report**

Joan provided members with copies of the Beautification Committee's annual report. The report has been submitted to the Town for inclusion in the 2017-2018 Town Annual Report with a photograph of the Veterans Monument Park with the flower heart at the Old Town Hall.

#### **4. Budget Review and Approval of 2018-2019 Budget**

Members reviewed the detail sheet from the 2017-2018 budget and discussed fiscal needs and necessary expenditures from the current year's budget. Six cast aluminum flag holders and swivel poles from Valley Forge will be needed. One set will be purchased for the pole along the Olde Andover Burying Ground. Hopefully the bench at Veterans Monument Park will be engraved this coming year, as members try to find an engraver who will do the work.

**Pat Billings moved to approved the Andover Beautification Committee budget in the amount of \$2, 850 with the same expenditure amounts as the current fiscal year.**

**Valerie Jurovaty seconded. This represents a zero increase budget.**

**Vote: unanimous, with all in favor.**

#### **5. Comments and Concerns**

- Members wanted to know how often the grass is being mowed at Monument Park; members felt it should be mowed weekly. Members asked about a mowing contract, and were told there is none, just a list of costs by the vendor.
- Why is there no spring nor fall clean-up at the Monument and the Town Office Building other than the Beautification Committee? The Town Crew cleans the parking lot, but the grounds are not been cleaned, neither by the Town nor Andover Landscaping. There may be a time when volunteers are no longer able to do this much needed work.
- The gazebo is in much need of repair and painting. The roof has leaks and gazebo floor is warped.
- The flag at Veterans Monument Park is not being lowered in a timely manner. This has been an on going issue for several years. The flag pole itself has problems with ease of operation. The Committee will look into a replacement.
- A clarification is needed - what is beautification; what is maintenance?

#### **6. Recognition and Letters of Thanks**

The Beautification Committee Annual Report thanks the many people who have helped with watering, cleaning, raking, and other good works. Valeria will send a thank you letter to Julia Haverl for her donation.

#### **7. Adjourn**

The meeting adjourned at 3:46 p.m. by unanimous consent

Respectfully submitted, Joan Foran

